

# Clarkfield Area Charter School Board Meeting Minutes

August 18, 2020

CACS School Building (Library)

## Mission Statement

*At Clarkfield Area Charter School, we believe that all K-6 students have purpose and learn in a unique way. Our mission is to develop a love of learning by finding and teaching to the students' individual learning styles and expanding their knowledge through community based learning. This will allow students to master academic building blocks necessary for a successful transition to junior and senior high school. Learning will take place in a nurturing and stimulating environment with a 15 to 1 student teacher ration where staff, families, and community members support students to become life-long learners leading healthy, active, and productive lives.*

## 1.0 Call to Order

*Vice Chair Brenda called the meeting to order at 5:30p.m.*

## Conflict of Interest

*The following items in the agenda contain a conflict of interest: There were no agenda items that presented a conflict of interest for any members on the board at this time.*

## 1.1 Roll Call

*The following board members were present*

- *Brenda Risa*
- *Sara Smith*
- *Nicole Wold*
- *Kathy Jessen*

## 2.0 Approval of Agenda

*Nicole made a motion to approve the agenda. Sara seconded the motion. Motion carried unanimously.*

## 3.0 Review and Approval of the Minutes

*Name change was made to previous board minutes. Kathy made a motion to approve the minutes. Nicole seconded the motion. Motion carried unanimously.*

## 4.0 Public Forum

## 5.0 Approval of Bills

*5.1 Financial Report: Petty cash on hand \$102.40. Check numbers 6333 to 6350 total \$27,675.79 Sara made a motion to approve, Kathy seconded. Motion passed.*

## 6.0 Informational Items

*6.1 Board of Directors Report: We will continue to brainstorm on ideas for continuous fundraising for new playground.*

6.2 Director's Report and Upcoming Dates: At beginning of meeting we watched a zoom meeting with Stephen Bosacker to discuss future board trainings. He introduced us to 24/7 access to online meetings and classes.

*Mncharterboard.com*

*Go to intro video, average time of each class is 20 min.*

*CARES awarded \$13,889 to Clarkfield Area Charter School.*

*A mister has been purchased to sanitize the classrooms.*

*Applications have been filled out for grants and all new COVID money available.*

*Website has been updated and looks great.*

*Face coverings have been provided, shields for the kids and staff at CACS.*

*Enrollment for 2020-21:*

*Pre K: 12( 4yr old,) 5 (3yr old)*

*3<sup>rd</sup> grade: 12 ( 1 distance learning)*

*Kindergarten: 11*

*4<sup>th</sup> grade: 2*

*1<sup>st</sup> grade: 8*

*5<sup>th</sup> grade: 1*

*2<sup>nd</sup> grade: 6*

*6<sup>th</sup> grade: 5*

## **7.0 Discussion Items: Learning plan for fall**

### **8.0 Action Items.**

**8.1 Approve teacher agreement for 2020-2021: Grant Will (grade 4,5,6), Lexi Barrett for After School Program. Sara made a motion to approve teacher agreement, Kathy second the motion. Motion passed.**

**8.2 Approve revised teacher agreement for 2020-2021: Pam to 1.0, 4 8hr days. Sara made a motion to approve revised teacher agreement, Kathy second the motion. Motion passed.**

**8.3 Approve after school program agreement for 2020-2021: Lexi Barrett will be supervisor for After School program. Sara made a motion to approve the After School Program agreement, Kathy second the motion. Motion passed.**

**8.4 Approve food prices for 2020-2021 school year: Keeping the same. Sara made a motion to approve the food prices for 2020-2021, Kathy second the motion. Motion passed.**

**8.5 Approve food bids for dairy and bread for 2020-2021 school year. Sara made a motion to approve food bids, Kathy second motion, motion passed.**

**8.6 Approve Granite Falls/Clarkfield Advocate as official newspaper for 2020-2021. Sara made a motion to approve the Advocate as the official newspaper, Kathy second the motion. Motion passed.**

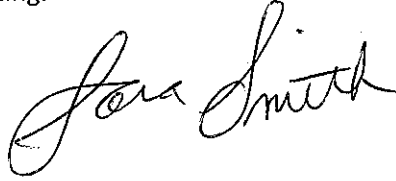
**8.7 Approve F & M State Bank of Clarkfield as official depository for 2020-2021. Sara made a motion to approve F & M State Bank of Clarkfield, Kathy second the motion. Motion passed.**

**8.8 Approve lease of Schlenner Brothers for 2020-2021 of \$80,000. Sara made a motion to approve the lease for 2020-2021. Kathy second the motion, motion passed.**

**8.9 Approve face covering policy for 2020-2021. Sara made a motion to approve face covering policy, Kathy second the motion, motion passed.**

**9.0 Adjourn: Kathy made a motion to adjourn the meeting at 6:55p.m. Sara second the motion. Next meeting will take place Sept . 15, 2020.**

The Board Minutes are recorded and respectfully submitted by Sara Smith and are not approved until the following month's board meeting.

A handwritten signature in cursive script that reads "Sara Smith". The signature is written in black ink and is positioned to the right of the text block above it.