

Clarkfield Area Charter School Board Meeting Minutes

December 15, 2020

CACS School Building (Library)

Mission Statement

At Clarkfield Area Charter School, we believe that all K-6 students have purpose and learn in a unique way. Our mission is to develop a love of learning by finding and teaching to the students' individual learning styles and expanding their knowledge through community based learning. This will allow students to master academic building blocks necessary for a successful transition to junior and senior high school. Learning will take place in a nurturing and stimulating environment with a 15 to 1 student teacher ration where staff, families, and community members support students to become life-long learners leading healthy, active, and productive lives.

1.0 Call to Order

Chair Eric called the meeting to order at 5:30 p.m.

Conflict of Interest

The following items in the agenda contain a conflict of interest: There were no agenda items that presented a conflict of interest for any members on the board at this time.

1.1 Roll Call

The following board members were present

- *Eric Jahn*
- *Kathy Jessen*
- *Sara Smith*
- *Brenda Risa*
- *Nicole Wold*

2.0 Approval of Agenda

Brenda made a motion to approve the agenda. Nicole seconded the motion. Motion carried unanimously.

3.0 Review and Approval of the Minutes

Eric made a motion to approve the November minutes. Kathy seconded the motion. Motion carried unanimously.

4.0 Public Forum

4.1 None at this time

5.0 Approval of Bills

5.1 Financial Report: Petty cash on hand \$84.90 Check numbers 6460 to 6482 total \$ 13,485.22
Eric made a motion to approve, Sara seconded. Motion passed.

6.0 Informational Items

6.1 Board of Directors Report: The school is in need of a new floor scrubber, will talk to Schlenner's about what kind of flooring got put down and see if they will purchase the floor scrubber also.

6.2 Upcoming Dates and Director's Report: School still in session. After school program is still in search of someone to be hired. Playground equipment will be arriving tomorrow. Financial oversight training will be done this evening.

7.0 Discussion Items

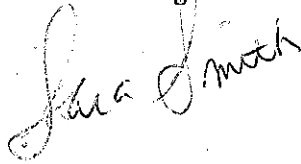
7.1 Board training-Conduct Financial Oversight #1

8.0 Action Items. No action items at this time.

9.0 Adjourn

9.1 Sara made a motion to adjourn school board meeting, Brenda seconded the motion. Meeting adjourned at 6 p.m.

The Board Minutes are recorded and respectfully submitted by Sara Smith and are not approved until the following month's board meeting.

A handwritten signature in cursive script that reads "Sara Smith". The signature is written in dark ink and is positioned below the text of the previous block.