

# Clarkfield Area Charter School Board Meeting Minutes

November 17, 2020

CACS School Building (Library)

## Mission Statement

*At Clarkfield Area Charter School, we believe that all K-6 students have purpose and learn in a unique way. Our mission is to develop a love of learning by finding and teaching to the students' individual learning styles and expanding their knowledge through community based learning. This will allow students to master academic building blocks necessary for a successful transition to junior and senior high school. Learning will take place in a nurturing and stimulating environment with a 15 to 1 student teacher ration where staff, families, and community members support students to become life-long learners leading healthy, active, and productive lives.*

## 1.0 Call to Order

*Chair Eric called the meeting to order at 5:30 p.m.*

## Conflict of Interest

*The following items in the agenda contain a conflict of interest: There were no agenda items that presented a conflict of interest for any members on the board at this time.*

## 1.1 Roll Call

*The following board members were present*

- *Eric Jahn*
- *Kathy Jessen*
- *Sara Smith*
- *Nicole Wold*

## 2.0 Approval of Agenda

*Sara made a motion to approve the agenda. Kathy seconded the motion. Motion carried unanimously.*

## 3.0 Review and Approval of the Minutes

*Eric made a motion to approve the October minutes with change being made to delete Nicole from attendance from October meeting. Kathy seconded the motion. Motion carried unanimously.*

## 4.0 Public Forum

*4.1 Audit Presentation FY20- Hoffman & Brobst. Packet provided with details.*

## 5.0 Approval of Bills

*5.1 Financial Report: Petty cash on hand \$84.90 Check numbers 6424 to 6459 total \$ 61,584.32 Eric made a motion to approve, Sara seconded. Motion passed.*

## 6.0 Informational Items

*6.1 Board of Directors Report: New playground has been ordered. Conferences went well with Zoom or phone calls with staff.*

*6.2 Upcoming Dates and Director's Report: Formal evaluations are upcoming for certified teachers. We are still awaiting final decision with free meal plan. The new phone system is up and running and working great. Grants have come in and chrome books are ready for students pending we go to distance learning.*

**7.0 Discussion Items**

**7.1 Board training: We will try and complete board trainings as a group.**

**8.0 Action Items. No action items at this time.**

**8.1 Approve FY20 Audit as presented. Sara made a motion to approve the audit, Kathy seconded the motion, motion passed.**

**8.2 Approve 2020-2021 Calendar – revised Sara made a motion to approve the revised calendar for 2020-2021, Eric seconded the motion, motion passed.**

**8.3 Approve Annual Report 2019-2020 school year. Eric made a motion to approve the Annual Report for the 2019-2020 school year, Sara seconded the motion. Motion passed.**

**9.0 Adjourn**

**9.1 Sara made a motion to adjourn school board meeting, Eric seconded the motion. Meeting adjourned at 6:30 p.m.**

The Board Minutes are recorded and respectfully submitted by Sara Smith and are not approved until the following month's board meeting.

A handwritten signature in cursive script that reads "Sara Smith".