

Clarkfield Area Charter School Board Meeting Minutes

October 21, 2020

CACS School Building (Library)

Mission Statement

At Clarkfield Area Charter School, we believe that all K-6 students have purpose and learn in a unique way. Our mission is to develop a love of learning by finding and teaching to the students' individual learning styles and expanding their knowledge through community based learning. This will allow students to master academic building blocks necessary for a successful transition to junior and senior high school. Learning will take place in a nurturing and stimulating environment with a 15 to 1 student teacher ration where staff, families, and community members support students to become life-long learners leading healthy, active, and productive lives.

1.0 Call to Order

Eric called the meeting to order at 5:30 p.m.

Conflict of Interest

The following items in the agenda contain a conflict of interest: There were no agenda items that presented a conflict of interest for any members on the board at this time.

1.1 Roll Call

The following board members were present

- *Brenda Risa*
- *Kathy Jessen*
- *Sara Smith*
- *Eric Jahn*
- *Nicole Wold Not present*

2.0 Approval of Agenda

Brenda made a motion to approve the agenda. Kathy seconded the motion. Motion carried unanimously.

3.0 Review and Approval of the Minutes

Eric made a motion to approve the September 2020 minutes. Brenda seconded the motion. Motion carried unanimously.

4.0 Public Form Teacher Report: none

5.0 Approval of Bills

5.1 Financial Report: Petty cash on hand \$84.90, Check numbers 6377 to 6423 total \$48,639.88. Brenda made a motion to approve, Eric seconded. Motion passed.

6.0 Informational Items

6.1 Board of Directors Report: Donations have been made towards playground equipment.

6.2 *Upcoming Dates and Director's Report: Hillary Riecke volunteered to come and help in the food service area when needed. Kathy applied for free meal program. School conferences will be via phone or zoom, no in person conferences.*

7.0 Discussion Items: Board will complete trainings throughout the year via website. Parent conferences will be via phone this year the week of Nov. 9th. CACS has applied for the free meals program through the USDA and are awaiting approval. Kathy has applied for many grants to use towards materials for the school and they are in progress. We are getting close to being able to purchase playground equipment.

8.0 Action Items

8.1 Approve transfer of funds from 01 to 02. Brenda made a motion to approve the permanent transfer of funds from 01-General Fund undesignated to 02-Food Service Fund to cover the FY20 deficit, not to exceed the amount of \$27,000. Sara seconded the motion, motion passed.

9.0 Adjourn

9.1 Sara made a motion to adjourn school board meeting, Kathy seconded the motion. Meeting adjourned at 7:30p.m.

The Board Minutes are recorded and respectfully submitted by Sara Smith and are not approved until the following month's board meeting.

A handwritten signature in cursive script that reads "Sara Smith".