

# Clarkfield Area Charter School Board Meeting Minutes

September 15, 2020

CACS School Building (Library)

## Mission Statement

*At Clarkfield Area Charter School, we believe that all K-6 students have purpose and learn in a unique way. Our mission is to develop a love of learning by finding and teaching to the students' individual learning styles and expanding their knowledge through community based learning. This will allow students to master academic building blocks necessary for a successful transition to junior and senior high school. Learning will take place in a nurturing and stimulating environment with a 15 to 1 student teacher ration where staff, families, and community members support students to become life-long learners leading healthy, active, and productive lives.*

## 1.0 Call to Order

*Eric called the meeting to order at 5:30 p.m.*

## Conflict of Interest

*The following items in the agenda contain a conflict of interest: There were no agenda items that presented a conflict of interest for any members on the board at this time.*

## 1.1 Roll Call

*The following board members were present*

- ✓ *Kathy Jessen*
- ✓ *Nicole Wold*
- ✓ *Sara Smith*
- *Brenda Risa*
- *Eric Jahm*

**2.0 Approval of Agend:** *Brenda made a motion to approve the agenda. Sara seconded the motion. Motion carried unanimously.*

**3.0 Approval of August Minutes:** *Brenda made a motion to approve the August board minutes, Sara seconded the motion, motion passed.*

## Public Form

### 4.1

## 5.0 Approval of Bills

*5.1 Financial Report : Check #6351 to 6376 , total \$27,205,58. Petty cash \$102.40. Brenda made a motion to approve the financial status, Sara seconded the motion, motion passed.*

## 6.0 Informational Items

*6.1 Board of Directors Report: October 8<sup>th</sup> drive through fundraiser, BBQ supper. 4:30-7:30. Eric found some unused funds and hopefully will be put towards the playground equipment.*

6.2 *Upcoming Dates and Director's Report: School has been going really well. Enrollment has stayed pretty consistent. Countryside Public Health will be coming this week for hearing/vision assessment. Kathy continues to fill out grant requests for different organizations for funds for computers and other supplies.*

7.0 *Discussion Items:*

7.1 *Board training: Next meeting we will all do a couple trainings together.*

**8.0 Action Items**

8.1 Approve paraprofessional agreement for 2020-2021: Eric made a motion to approve the agreement, Sara seconded, motion passed.

8.2 Approve revised after school agreement for 2020-2021: Starts at 3 now instead of 3:30. Sara made a motion to approve after school agreement, Brenda seconded motion, motion passed.

8.3 Approve food service aid for 2020-2021: Sara made a motion to approve food service aid, Brenda seconded, motion passed

8.4 Approve director as the Identified Official with Authority for 2020-2021. Brenda made a motion to approve the Identified Official with Authority, Sara seconded, motion passed.

**9.0 Adjourn**

9.1 Brenda made a motion to adjourn school board meeting, Nicole seconded the motion. Meeting adjourned at 6:27 pm. Next board meeting will take place October 20<sup>th</sup>, 2020 at 5:30p.m

The Board Minutes are recorded and respectfully submitted by Sara Smith and are not approved until the following month's board meeting.

