

Clarkfield Area Charter School Board Meeting Minutes

December 21, 2021

CACS School Building (Library)

Mission Statement

At Clarkfield Area Charter School, we believe that all K-4 students have purpose and learn in a unique way. Our mission is to develop a love of learning by finding and teaching to the students' individual learning styles and expanding their knowledge through community based learning. This will allow students to master academic building blocks necessary for a successful transition to junior and senior high school. Learning will take place in a nurturing and stimulating environment with a 15 to 1 student teacher ration where staff, families, and community members support students to become life-long learners leading healthy, active, and productive lives.

1.0 Call to Order

Vice Chair Lacey Gillott called the meeting to order at 5:45 p.m.

Conflict of Interest

The following items in the agenda contain a conflict of interest: There were no agenda items that presented a conflict of interest for any members on the board at this time.

1.1 Roll Call

The following board members were present:

- ✓ Lacey Gillott
- ✓ Kristin Hedtke
- ✓ Nicole Wold

2.0 Approval of Agenda

Kristin made a motion to approve the agenda. Nicole seconded the motion. Motion carried unanimously.

3.0 Review and Approval of the Minutes

Lacey made a motion to approve the November Board minutes. Kristin seconded the motion. Motion carried unanimously.

4.0 Public Form

4.1 No items to discuss.

5.0 Approval of Bills

5.1 Financial Report: Nicole made a motion to approve the bills, Kristin seconded the motion to approve check #6799 - #6831 for a total of \$37,675.84. Petty cash on hand is \$91.80. Motion carried unanimously.

6.0 Informational Items

6.1 *Board of Directors Report:* Lacey and Kristin to attend Board Training next month.

6.2 *Upcoming Dates and Director's Report:*

Upcoming Dates

December 22nd – Last day of school before break, out at 1:00pm

January 14th – End of quarter 2

January 17th & 18th – Staff Development

7.0 Discussion Items

7.1 Audit Review – Discussed the budget and deficit. There are a couple grants that will be coming in, one for \$10,000 and one for \$3,742. Will be receiving a \$4,000 donation from the Lions Club and \$1,250 from Gold Leaf. Discussed different fundraisers for the future and ideas to cut back on expenses.

8.0 Action Items

8.1 No action items.

9.0 Adjourn

9.1 Nicole made a motion to adjourn meeting at 7:05 pm, Lacey seconded.

The Board Minutes are recorded and respectfully submitted by Nicole Wold and are not approved until the following month's board meeting.

*Kathy Koetter
(Nicole Wold)*