

Clarkfield Area Charter School Board Meeting Minutes

September 21, 2021

CACS School Building (Library)

Mission Statement

At Clarkfield Area Charter School, we believe that all K-4 students have purpose and learn in a unique way. Our mission is to develop a love of learning by finding and teaching to the students' individual learning styles and expanding their knowledge through community based learning. This will allow students to master academic building blocks necessary for a successful transition to junior and senior high school. Learning will take place in a nurturing and stimulating environment with a 15 to 1 student teacher ration where staff, families, and community members support students to become life-long learners leading healthy, active, and productive lives.

1.0 Call to Order

Chair Brenda Risa called the meeting to order at 5:30 p.m.

Conflict of Interest

The following items in the agenda contain a conflict of interest: There were no agenda items that presented a conflict of interest for any members on the board at this time.

1.1 Roll Call

The following board members were present:

- ✓ Lacey Gillott
- ✓ Kristin Hedtke
- ✓ Kathy Jessen
- ✓ Brenda Risa
- ✓ Nicole Wold

2.0 Approval of Agenda

Kristin made a motion to approve the agenda. Kathy seconded the motion. Motion carried unanimously.

3.0 Review and Approval of the Minutes

Lacey made a motion to approve the August Board minutes. Kathy seconded the motion. Motion carried unanimously.

4.0 Public Form

4.1 No items to discuss

5.0 Approval of Bills

5.1 Financial Report: Nicole made a motion to approve the bills, Kristin seconded the motion to approve check #6707 and #6717 - #6736 for a total of \$30,180.20 with clarification on check # 6727 for \$200.00. Petty cash on hand is \$101.91. Kathy Koetter will look into check #6727. Motion carried unanimously.

6.0 Informational Items

6.1 *Board of Directors Report:* Nothing to report.

6.2 *Upcoming Dates and Director's Report:*

Enrollment of 65 students from PreK – 4th Grade (18 preschoolers).
Volunteers have been helping in the Tuesday/Thursday preschool class.
Could also use volunteers for food service and recess.
Still need Phy Ed teacher. Bruce Anderson is currently helping out.
Upcoming Events: 4-H after school, Countryside Public Health will be coming monthly,
Veterans Day program, Down Christmas Lane, conference & book fair scheduled for November
11th, and school pictures possibly in October.
Discussed the CACF grant and the Childcare Grant.
Completed Data Practices Board Training.

7.0 Discussion Items

7.1 First two weeks of school – Going well, volunteers are needed.

8.0 Action Items

8.1 Approve to raise the fixed asset threshold to \$2,500: Kathy made a motion to increase the fixed asset threshold from \$500 to \$2,500, Lacey seconded. Motion carried unanimously.

9.0 Adjourn

9.1 Nicole made a motion to adjourn meeting at 7:30 pm, Kathy seconded.

The Board Minutes are recorded and respectfully submitted by Nicole Wold and are not approved until the following month's board meeting.

Nicole Wold